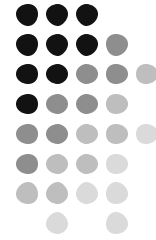


Best Practices Committee

June 10, 2009
Practitioners Group Meeting



Coming together is a beginning.
Keeping together is progress.
Working together is success.

~Henry Ford

Best Practices Committee 101



In an effort to promote understanding, consistency and environmental compliance, a sub-group of practitioners has been working to develop Best Practice Documents regarding compliance with the Air and Noise regulations and guidelines in Ontario.


Best Practices Committee 101



Using Best Practices when making applications for Section 9 Air and Noise or preparing ESDM Reports will achieve the following:

- Increase quality & completeness of applications;
- Meet the MOE's expectations for demonstrating compliance;
- Increase the consistency amongst applications; and
- Improve the timeliness of reviews.

Address <http://www.awma.on.ca/practitioners.html> Go Links



AIR & WASTE MANAGEMENT ASSOCIATION

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A&WMA Ontario Section - Practitioners' Group

In an effort to promote understanding, consistency and environmental compliance, a sub-group of practitioners has been working to develop Best Practice Documents regarding compliance with the Air and Noise regulations and guidelines in Ontario. Reporting to the Practitioners' Group, this committee documents what practices have resulted in a more timely or efficient response from the Ontario Ministry of the Environment (MOE).

The committee, with the support of the MOE, has met regularly since 2008 to identify "guidance gaps" and has provided clarification in the form of Best Practice Documents that are located on this website.

The purpose of the initiative is to support and assist practitioners by documenting accepted Best Practices so that practitioners can learn by example. It is envisioned that using the Best Practices when making applications for Section 9 Air and Noise or preparing ESDM Reports will achieve the following:

- Increase the quality and completeness of incoming applications;
- Meet the MOE's expectations for demonstrating compliance;
- Increase the consistency amongst applications; and
- Improve the timeliness of reviews.

The committee is comprised of six members with two members each from industry, government and consulting. Currently, committee members include:

Best Practices Committee

Lubna Hussain	Petro-Canada	lhussain@petro-canada.ca
Monika Greenfield	Vale Inco Limited	Monika.Greenfield@valeinco.com
Christina Labarge	MOE, Standards Development Branch	Christina.Labarge@ontario.ca
Derek Sullivan	MOE, Environmental Assessment and Approvals Branch	Derek.Sullivan@ontario.ca
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Past Committee

- Acknowledge great work done by:
 - Neil Parrish, MOE, EAAB
 - Harvey Watson, DJA Environmental
 - Justin Lewis, Avar Environmental
 - Sean Capstick, Golder Associates Ltd.
 - Darryl Chartrand, CH2M Hill
 - Mike Jammer, Golder Associates Ltd.



The success of this initiative depends on input from the practitioners and their accepted Best Practices. We encourage all interested persons to prepare draft practices that can be added to the available list after review by the group. Contact Sarah McQuay at smcquay@golder.com.

Certificate of Approval (Air & Noise) - Best Practices
[Sample Application for Approval \(Air & Noise\)](#)
[General Source Descriptions](#)
[Application Priority](#)
[Sample Application for Approval \(Air & Noise\) - Landfill Gas Collection and Control System](#)
[Automotive Spray Booth](#)

Emission Inventory - Best Practices
[Joint Facility](#)
[Vapour Emissions from a Solvent Waste Storage Tank](#)

Dispersion Modelling - Best Practices
[Electronic File Submission for AERMOD Dispersion Modelling](#)

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Ontario Air and Noise Best Practices		
Topic	Application for Approval (Air & Noise) – Automotive Paint Spray Booths	Date: June 2, 2009 Version 1.0
Purpose	To provide guidance on how to apply for s.9 approval for Automotive Paint Spray Booths (NAICS code 811121).	Page 1 of 1



When making an application for an Automotive Paint Spray Booths (Auto PSBs or autobody shops) practitioners should follow the guidance posted on the ministry website. Guidance includes an application form and an associated document that explains the application requirements. Practitioners should only use this guidance for autobody shops (NAICS code of 811121 – automotive body, paint and interior repair and maintenance). It should not be applied to other painting operations.

Practitioners should note that when making an application for an Auto PSBs or autobody shops, the traditional O.Reg.346/90 dispersion modelling is not required. The application form has built-in interactive features that complete the dispersion modelling using the data entered into the form by the user.

The links to the ministry website are as follows:

<http://www.ene.gov.on.ca/publications/6468e.pdf>

<http://www.ene.gov.on.ca/publications/6984e.pdf>

Air Publications			
Pub.#	Publication Title	Format	
Certificates of Approval			
6468e	Application for Approval (Air & Noise) – Automotive Paint Spray Booths		
6984e	Guide to Applying for Approval (Air & Noise) – Automotive Paint Spray Booths		

If further assistance is required please contact the SRU duty officers at 1-800-461-6290.

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2	Credit Card Procedures – Confidentiality	How to maintain the confidentiality of credit card number through the application process?
3	Solvent Tank Emissions	Expand waste solvent storage tanks best practice to include all solvent tanks.
4	Application Tracking	How to track the status of your application?
5	Pre-Consultation	When to contact the local District Office?
6	Model Presentation	How refined models should be presented in an ESDM Report?
7	Minimum Information Requirements for Minor Amendments	How can changes to a Facility that has approval be highlighted to simplify MCE review and practice document control. What is the level of detail required? Separate checklist?
8	Facility With No Significant Sources	What is the level of detail required? (Note this topic may be moved to ACME list)
9	Understanding the Roles of Different EAAB Staff and submitting questions to EAAB	Who is responsible for what? Who do you call when you have questions?
10	Location for information not listed on the Applicant Worksheet	Listing of types of attachments that should be included with the application (i.e., control orders).
11	Minimum Documentation requirements for Flares	What documentation should be included?
12	Develop queue system to show applications process	Better process to check on progress as application moves through the system.
13	Negligible sources, including Table B-3 equipment in Section 9 approvals, use of other criteria than vapour pressure for negligible sources	What supporting information must be included with an application package? (Paul Complin to track down list of negligible items developed at previous meeting, can any of these be included as negligible sources?) What surrogate criteria such as boiling point etc. can be used when vapour pressure is not available?
14	Minimum Documentation requirements for Cooling Towers	What supporting information must be included with an application package?
15	Including conceptual noise control measures in Acoustic Assessment Reports	How to meet NPC Guidelines requirements to show that facility can meet Noise limits prior to the development of a detailed noise action abatement plan.
16	Fees for comprehensive renewals	What is appropriate fee for comprehensive renewals?
17	Guidance for alternate standards	How to address alternate standards and approvals application requirements at the same time?

Thank You!



- The success of this initiative depends on input from the practitioners and their accepted Best Practices.
- We encourage all interested persons to prepare draft practices that can be added to the available list after review by the group.
- If there are new topics you feel would be of interest, please also let us know.