

# ASAP Eligibility and Review

Presented to:

Air & Waste Management  
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Approvals Program

Environmental Assessment and Approvals Branch  
Ministry of the Environment

*Protecting our environment.  
Protéger notre environnement.*



Ontario

# Items for Discussion

- Requirements for the ASAP program
- Eligibility
- Timing Considerations



# Application Process

- Prepare complete application package with all supporting documentation
- Supporting documents have documented QA/QC
- E-mail electronic application form to ministry
- Receive acknowledgement letter with application reference number
- Submit
  - two paper copies of application with a copy of the acknowledgement letter to EAAB
  - One paper copy to the Local District Office
- Application assigned to technical reviewer immediately upon receipt



# Eligible Facilities

- General Manufacturing
- Eligible NAICS Codes will be posted
- No Reg 419/05 Schedule 4 companies
- Limited Reg 419/05 Schedule 5 companies
- Must Screen-out for Noise Assessment
- Pre-consultation with Local District Office
- Comprehensive Certificate of Approval Applications
- Must sign Applicants' Declaration



# Eligible Facilities

- There is a section on eligibility in the eForm
- Eligibility rules will be posted on the ministry web-site
- Eligibility will be expanded as Pilot proceeds

<input checked="" type="checkbox"/> ASAP Eligibility Screening Questionnaire	
1. Does the facility that is the subject of this application meet all of the requirements for eligibility specified in the most current version of the ministry document titled "Eligibility Requirements for Participation in ASAP" found on the ministry website at: <a href="http://www.ene.gov.on.ca">www.ene.gov.on.ca</a> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Does the facility that is the subject of this application fall into the subcategory (i.e., NAICS) that is eligible for ASAP?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Is the facility for which this proposal is made subject to the requirements of the <i>Environmental Assessment Act</i> (EAA) or exempted from the EAA by regulation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Is the facility that is the subject of this application specifically excluded from eligibility according to the most current version of the ministry document titled "Eligibility Requirements for Participation in ASAP" found on the ministry website at: <a href="http://www.ene.gov.on.ca">www.ene.gov.on.ca</a> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Does the facility for which this proposal is made have any outstanding environmental issues or complaints?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Is this an application for a mobile facility?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Result:	

# Incomplete or Incorrect Applications

## Consequences

- Applications that are submitted to ASAP that do not have documented QA/QC or are otherwise not complete & correct are not be eligible
- Applications will be cancelled and returned
- Future applications from applicants will not be eligible for ASAP
- Future applications from preparers will not be eligible for ASAP



# Quality Assurance

## Correct and Complete Application

- Applicants Declaration
  - Information supplied is correct
- Preparers' Declaration
  - Technical assessment has been properly performed
- Documented QA/QC
  - Demonstration that all calculations, tables and figures have been independently checked
- Project Team Description
  - Describes team member qualifications



# Noise

- Must not screen in
- Application form contains first level noise screening form
- If form screens in, try second level of noise screening
- If second level does not screen out not eligible for ASAP (Acoustic Assessment Report must be prepared and application submitted through normal process)



# Eligible Preparers

- Mandatory attendance at ASAP orientation session
- Must be able to meet requirement to document QA/QC
- Must sign Preparers' Declaration



# Factors Affecting Timing

- Contaminants without criteria
  - If there is no available criteria prepare Max GLC request form
- Significant public interest as expressed through EBR process



# Service

- Application posted to EBR at time of receipt of Paper copy of the Electronic Application
- Application assigned to reviewer immediately
- Expedited Review
- Decision made after close of EBR posting
- Will post turnaround time statistics





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# Environmental Assessment and Approvals Branch

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Excellence in Client Services  
Efficient Ways of Doing Business”*

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